

## Parents' Code of Conduct

### I will as parent of a swimmer:

1. Complete and return the Health and Consent Form as requested by the club, detailing any health concerns. I will report any changes in the state of my swimmers health to the coach prior to coaching sessions and will also keep the Membership Secretary informed.
2. Ensure the club has up to date contact details for me and any alternative adult – critically important if no responsible persons are on the premises.
3. Ensure that my swimmer arrives at training punctually to be on poolside ready to swim 10 minutes prior to start of the session - parents of children aged 8 or under must visually ensure that their child is changed and on poolside. Parents must take note of and obey special requirements for drop off at Pirbright - please refer to the drop off and collection policy document attached.
4. Ensure that I or an adult nominated by me is at the pool to collect my swimmer(s) at least 10 minutes before the end of the session.  
(Children 8 years and under, or those who require additional assistance, must have an adult present during their session at all times). All Parents are reminded that it is their duty of care to ensure that their swimmer is collected from the pool facility appropriately once the training session is finished. Please refer to the drop off and collection policy document attached.
5. Will not enter group changing facilities whilst children are changing (unless your child is 8 or under or the child requires specific assistance – in which case the adult must be the same gender). If you are assisting your child in the changing rooms, then please do not use the group changing facility. All pools except Pirbright have spectator areas but parents must refer to and follow protocols in the Drop off and Collection policy document attached for details of pool access at each site.
6. Only go on poolside if requested to do so or in an emergency. (Except at those satellite pools where spectators have to go poolside). If you wish to have a private discussion with the coach, please wait until after the session or contact them by email to arrange an appropriate time. Parents who have any welfare concerns should contact the welfare officer: [welfare@wokingssc.co.uk](mailto:welfare@wokingssc.co.uk)
7. Ensure my swimmer is properly attired for training sessions / events and has all required equipment for their squad - hat, goggles, fins, paddles, drink etc. **All items of kit, including drinks bottles, should be clearly named.**
8. Inform the coach before a session if my swimmer is to be collected early from a coaching session / meet and if so by whom.

9. Encourage my swimmer to obey rules and teach them that they can only do their best. Help my swimmer enjoy the sport and achieve to the best of their ability without putting him / her under undue pressure.
10. Remember that if the club changes your my swimmer's lane / squad this is to provide appropriate levels of training and this should be facilitated and encouraged at all times.
11. Behave responsibly as a spectator at training / meets and treat swimmers, coaches, officials, poolside helpers, committee members and parents of yours and other clubs with due respect. Show appreciation and support to your swimmer and all team members.
12. Ensure you do not use inappropriate language within the club environment – there must be no swearing at any time.
13. Ensure my swimmer's needs are met in terms of nutrition.
14. Support the club coaches and committee appropriately and raise any concerns you have in an appropriate manner.

**The club will undertake to:**

1. Inform you at once if your swimmer is ill and ensure their wellbeing until you are able to collect him/her.
2. Ensure good Safeguarding guidelines and protocols are followed at all times to keep your swimmer safe.
3. Ensure all activities are properly supervised/taught/coached and obtain consent for any activity outside of that previously agreed.

**The parent has a right to:**

1. Make a complaint to the club if they feel the club or a member of the club is not acting appropriately in respect of ASA/club laws and rules. Details on how to make a complaint can be obtained from the club's Welfare Officer.
2. Make a complaint on behalf of their child to the ASA.

Any misdemeanours and breach of this code of conduct will be dealt with by the club.